## **Cancelling Pending e-Transfers**

1. Log into your online banking by visiting: <u>https://online.northernbirchcu.com/OnlineBanking/</u> Enter your username and password and click "Login."

Login	
Online Banking Help	
We will be switching I access to online or m morning of Monday, A	banking systems over the weekend of April 16th. There will be no obile banking from the afternoon of Friday, April 16th until the april 19th.
Please visit our website ahead of time, like dow	to read more about the changes and any actions you may need to take nloading your account history.
We are here to help you concerns. We are here	u through the change. Please call us in-branch with any questions or for you.
Browser Requirements	
Learn more about onlin	e banking
Login by entering your	Member Card and Password.
User ID	
Password	
LOGIN	
Add a Memorized Acco	unt

2. Click the "Transfers" button in the column on the left-hand side of the screen.

My Accounts	Last logged in on Tue, A via Online Banking.	pr 13, 2021, 9:43 AM, EDT	Print This P	Page   Online Banking Help	Get in Touch
View Account Activity	Account Summa	iry			6 (416) 465-4659
Payments	Account:	Í			1-866-844-3828
Transfers	Membership Account Name			Balance	Send us an email
Account Services				=	•
Alerts	Scheduled Bill Payment	5			
Profile and Preferences	Date To Paye You currently do not have	<ul> <li>From Accourte any Bill Payments Sched</li> </ul>	tl. uled.	Amoont.	
	Scheduled Transfers				There will be no access to online or mobile banking fr
🗸 turbotax.	From Account You currently do not have	To Account re any Transfers Scheduled	Date	Amount	the afternoon of Friday, Ap 16th until the morning of Monday, April 19th.
Save 20%					Click here to learn more
on TurboTax					
Online					
Get Started					

3. You will now see an expanded list of options underneath the "Transfers" button. Click on the "Send Interac e-Transfer" button.

Му Ассои	ints
Payments	5
> Transfers	
View/Modif Transfers	y Scheduled
Send Intera	ac e-Transfer
Add/Delete	Recipients
Request In	terac e-Transfer
Account	Services
Alerts	
Profile an	d Preferences

4. Click the "Pending" button located near the top of the screen.

Edit Recipients   Edit S	Sender Profile   Autodeposit   View: Pending   B	History
Transfer To	Choose One	~
	Add New Recipient	
Transfer From	Choose One	~
Amount		
Message		
	To protect yourself, don't enter the answer to in the memo field and never share the answ channel you are using to send the e-Transfe	o the security question ver using the same er.

5. Here you will be able to see a list of your pending e-Transfers. To cancel pending e-Transfers, click the "Cancel" button located to the right of each pending transfer. (Note: Each pending e-Transfer will need to be cancelled individually. Cancelling one transfer does not cancel all pending transfers. Repeat this process for each pending transfer.)

Pending Transfers		
History		
To remind a recipient to accept the funds of To edit a request, click on Edit. To cancel a	r request, click on Resend Notice bes transfer or request, click on Cancel.	ide the transfer.
Date From / To	Amount Status	Select
14-Apr-2021	\$10.00 Transfer Requested	Resend Notice Cancel
Send Interac e-Transfer®		
Interac Inc. Used under lice	cense.	

6. Confirm the cancelation of your e-Transfer by clicking the continue button at the bottom of the following screen. You may also choose to send a message to the recipient, if desired, in the "Message to Recipient" box.

Cancel Interac e-Tr	ansfer <sup>®</sup> - Confirm
NOTE: The service charge w	ill not be refunded.
Transfer Date	April 14, 2021
Transfer To	
Send By	
Amount	\$10.00
Status	Transfer Requested
Message to Recipient	
Continue Cancel	This message will appear in the cancellation notice sent to the recipient.
® Trade-mark of Interac Inc.	Used under license.

7. You will now be shown a receipt for your cancelation that confirms the transfer has been deleted on the "Transfer Status" line. Once, you have repeated this process for all pending e-Transfers, you can log out and close your online banking.

ser IC	Number kluksep	Date	Wednesday, April 14, 202
1	Transfer Status	Deleted	
	Transfer Date	April 14, 2	021
	Transfer To		
	Send By		
	Amount	\$10.00	